FRESHMAN

☐ Career Exploration [*Digital Technology]
   Research specific careers you’re interested in relevant to your major. Check out [www.bls.gov/ooh](http://www.bls.gov/ooh). Pay attention to:
   - Required Skills/Abilities
   - Wages & Job Growth Rate Projections

☐ Meet with Engineering Career Resource Center Staff
   - Get Overview of Handshake
   - Prepare your résumé
   - Discuss the value of networking early!

☐ Attend Career & Professional Development Workshops
   Check Handshake or ECRC Events web page for info.

☐ Get involved in student organizations, volunteer and/or work on campus! [*Global/Intercultural Fluency]
   Visit [dosu.wayne.edu](http://dosu.wayne.edu) to learn more.

SOPHOMORE

☐ Begin researching internships and co-ops
   Build your Handshake profile to get started.

☐ Make sure your classes align with your career goals [*Critical Thinking]
   Talk to your advisor and ECRC Staff for assistance.

☐ Attend a co-op information session
   Check Handshake or ECRC Events web page for info.

☐ Attend career fairs, employer information sessions, networking, and alumni events [*Oral Communication]
   Regularly check Handshake and your email for event updates.

JUNIOR

☐ Revise your Résumé [*Written Communication]
   Make an appointment with ECRC Staff for help. Remember to add engineering projects you’ve worked on in class and any student organizations, volunteer experiences or other involvement.

☐ Update your Handshake account with your new résumé
   Make your profile public!

☐ Begin your search for internships, co-ops or research opportunities
   Use Handshake, career fairs and the ECRC for help.

☐ Attend career fairs (Fall & Winter), employer information sessions, networking and alumni events [*Career Management]
   Come to Career Fair Prep Week or workshops to get ready

☐ Apply for internships/co-ops [*Professionalism/Work Ethic]
   Use Handshake, attend Job Search workshop, & visit ECRC for help.

☐ Register your co-op
   Meet with your Advisor and ECRC Staff to register for the free, zero-credit course (BE 3500)

SENIOR

☐ Add your internship/co-op experience to your résumé
   Add new skills to your Handshake profile too.

☐ Request letters of recommendation and/or references from your internship/co-op supervisors and team
   This is a great addition to your professional portfolio & LinkedIn Profile.

☐ Look for a full-time job (6-9 months before graduation)
   Utilize Handshake, career fairs, networking events and ECRC to help you find a job after graduation.

☐ Stay involved after you graduate [*Leadership]
   Join the Alumni Association, Mentor a student, and keep Handshake up to date.

https://wayne.joinhandshake.com
*NACE Competencies*[