Office of International Students and Scholars (OISS)
Wayne State University

Kelli E. Dixon, PhD
Director, Office of International Students & Scholars
Director, Study Abroad & Global Programs
“Support, and enhance the educational, cultural and social experiences of international students and scholars at Wayne State University and collaborate and partner with colleges, departments and community to create and maintain an inclusive, global campus.”
Contact Information

Office of International Students & Scholars (OISS)
42 W. Warren, Suite 416, Welcome Center
Detroit, MI 48202
Phone: (313) 577-3422
Fax: (313) 577-2962
E-mail: oissmail@wayne.edu
www.oiss.wayne.edu
Office Hours

- Fall and Winter Semester
  - Monday – Thursday, 8:30 a.m. – 6:00 p.m. (extended hour)
  - Friday, 8:30 a.m. – 5:00 p.m.
- Spring and Summer Semester
  - Monday – Friday, 8:30 a.m. – 5:00 p.m.
- Walk-In Advising (New)
  - Monday and Thursday, 9:00 a.m. – 11:00 a.m.
  - Tuesday, Wednesday, and Friday, 1:30 – 2:15 p.m.
- On-line Appointment
Important F-1 Immigration Information

Your immigration status is your responsibility
What is SEVIS? F-1

Student and Exchange Visitor Information System

- Internet-based government database
- Collect, maintain, and track information relative to international students and exchange visitors.
- Facilitate compliance with regulations.
- Monitor school and exchange programs.
SEVIS Reporting Requirements

• OISS is mandated by federal regulations to report within 21 days of the occurrence of the following events:
  – Any student who has failed to maintain status or complete his/her degree program;
  – A change of the student’s or dependents’ legal name or U.S. address;
  – Any student who has graduated early or prior to the program end date listed on SEVIS I-20;
SEVIS Reporting Requirements (Cont’d.)

– Any disciplinary action taken by the school against the student as a result of the student being convicted of a crime; and
– Any other notification request made by SEVIS with regard to the current status of the student.

• Failure to report some changes to OISS/DHS will prevent you from applying for any immigration benefits in the future.
Maintenance of Status

• Keep passport, I-20 & I-94 valid at all times.
• Maintain full-time status.
• Work only with proper authorization.
• Notify OISS of:
  – School transfer
  – Change of program
  – Change of major
  – Returning to home country before completion of degree program
Full-Time Status

• Graduate students must maintain a minimum of 8 credit hours per semester (except summer and last semester of enrollment)
Exception to Full Time Enrollment  *(Final Approval only by OISS Advisors)*

You are eligible to certain exceptions to full time enrollment during your first semester. Meet with an OISS Advisor to discuss.

- Improper course level placement
- Initial difficulty with reading assignment
- Initial difficulty with English language
- Unfamiliar with American Teaching methods

You can use only **ONE** of these exceptions during your first semester per academic level.
Exception to Full Time Enrollment

(Final Approval only by OISS Advisors)

• Graduate teaching/research assistant.
• Medical Condition.
• Do not need an Exception Form for Spring/Summer as this is your vacation semester.
• Last Semester Exception.

If you drop, after drop/add period you will be out of status unless you qualify for an exception to full-time enrollment.
Program Extension

• Make sure your I-20 doesn’t expire before you complete your degree program.
• Complete an OISS Program Extension form from OISS website before your current I-20 expires (unless Part-time commuting Canadian).
• The program extension form must be approved by your academic advisors before you request I-20 extension from OISS.
On-Campus Employment:
• As an F-1 student, you are permitted to work on-campus up to 20 hours per week during Fall and Winter semester and full-time during spring/summer vacation semester.
• Any other form of employment requires authorization from either OISS or USCIS.
Employment (Cont’d.)

(Final Approval only by OISS Advisors)

Off-Campus Employment:
• Have to be in F-1 status for one year, or two academic semesters to be eligible for:
• CPT – Curricular Practical Training
  - Internship-curriculum focused
  - Co-Op placement(undergraduate students only)
• OPT – Optional Practical Training.
  - Employment based in field of study
• Please see an OISS Advisor for additional Information.
Bringing dependents:
• If you are planning to bring your spouse/child/children with you or after your arrival here in U.S., you must make the request to OISS.
• You must provide the following documents: Marriage certificate/ Child’s birth certificate, passport copy and additional financial document.
Questions, comments, concerns?