Undergraduate Committee Meeting

1/31/2007
1:00-2:00pm

Committee present: A. Murat, D. Ellis
Guests: none

Primary Agenda Items

1. Discuss agenda for committee for Winter 2007
2. Review Continuous Improvement Action plan
3. Schedule course reviews for Fall 2006 courses
4. Discussion of plan for comprehensive curriculum review
5. Agenda items for IEAB on March 28, 2007

1. Committee Agenda
Weekly meetings were decided, with allowance for some exceptions (travel, etc). Ellis will get a calendar out to the committee. Agenda will include: Course reviews for ABET, assessment & rubric approval, curriculum review, action items from continuous improvement plan. We also need to schedule meetings for end of Winter 2007 term to review Winter 2007 classes.

2. Continuous Improvement Action Plan
Tabled – ran out of time

3. Course reviews for Fall 2006
TO be reviewed this semester are the Fall 2006 offerings of IE 3120 (Ellis), IE 4560 (Murat) and IE 4260 (Vanteddu). Review meetings will take place during normal Wed meeting times. Ellis will share IE 3120 next week (Feb 7th). Murat will share IE 4560 Feb 14th. Ellis emailed Raju to schedule meeting for Feb 21

4. Comprehensive Curriculum Review
Discussion was tabled until Dr. Mejabi and Chelst can be present, and Don F. can be involved via phone etc.
Questions include:
• Do we include the advisory board further in the formative phases, or just their input so far?
• Define constituents
• Review program objectives & outcomes vis a vis ABET outcomes
• Drive down into courses from there
• Are we prepared to change course content? Entire courses?
• Should we benchmark? If so, what?
• Should we take a green field approach to the curriculum? If we came up with a radically new approach, could we actually implement it?

5. IEAB Agenda Items
Tabled