Undergraduate Committee Meeting

4/18/2007
1:30-2:30pm
Committee present:  A. Murat, D. Ellis, B. Mejabi, G. Evans
Guests: none

1. IE of the Future

Quick review of Ben’s slides (UGCC - Spring 2007- IE of the Future.ppt).
Next step is to package our vision of the IE of the future.

2. Pro-Sem
No discussion at this meeting

3. Assessment

Ben presented template for roll out. It was agreed that it is ready to use. Ben will revise the template to highlight input sections and protect the parts users shouldn’t change.

We need to ask Don about the link between Program Outcomes and Program Objectives -- is there a formal quantitative link to judge the health status of the program?

Ben argued eloquently for a more structured customer-based input and feedback process on program outcomes (IE1-7 GE1-7), not just the program objectives (high level). We need to adapt the Capstone Evaluation to include external industrial assessment of learners’ performance by Program Outcome. Right now the document just asks general questions about professionalism. Ben is doing this for his course and it is probably important to do this in all “end user” courses. Gail suggested to get industrial input from internships – we will develop a form. ADD TO ACTION ITEMS LIST

4. Criteria for Dept Student Awards
No discussion. We need an evaluation form ADD TO ACTION ITEMS LIST

5. Co-Op & Internship requirement

We need to include this in the top-to-bottom review of the program. Consider requirement for all undergrads. ADD TO ACTION ITEMS LIST

6. That’s about it

ADD TO ACTION ITEMS LIST

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Agenda:
1. Review of Roll-out version of assessment template (Mejabi)
   Ellis noted that annotated template has been handed out to Mejabi. After reviewing, this template has been approved and Mejabi will prepare it for roll-out. Ellis has suggested that we put this on the agenda of next faculty meeting.

2. Review of IEAB meeting (Ellis)
   Lucy Young, Rich Leonard, Cam Hill, Joe Donelko and Bill Vogel, five representatives, from the advisory board. They are given status update on continuous improvement efforts, ABET, service systems course offering (Park). Chair gave update on the health of department. Received a commitment from Cam Hill and Lucy Young for at least one capstone project for 2007-2008.

3. Review of status of Fall 2006 assessment (Ellis)
   Murat is going to send his narrative assessment before next meeting.

4. Upcoming assessment and evaluation (Ellis)
   Amy did the zoomerang surveys on how they did on the course objectives. It will be compared with the faculty assessments in May for Fall 2006 courses.

5. Networking Event (Evans)
   Next week Gale will give an update.

6. Identify Stakeholders for top-to-bottom curriculum review (All)
   Mejabi noted that he is gathering subject matter experts. Mejabi posed the question: “What is the IE of the future?” in relation to revising the curriculum. Ellis mentioned that we need to involve the voice of customers who define the role of IE’s in the companies (Cam Hill, Rich Leonard, Lucy Young)

Keywords:
Cut costs
Add value
Entrepreneurship
Change agent- “IE’s should be agents of change”
How to turn around failing companies
Case based – active learning- integration of tools (statistics, probability, simulation, operations research)

Items from the previous meetings
1. Ellis is working on getting our IIE student chapter out of red status.
2. WSU will host the 2009 IIE Student conference.
3. Raju has finished his assessment report.

Action items:
1. Next week meeting (4/11/2007). Ben and Murat will meet for a brief update.