Subject: SPA Guidance -- How to Account for Multiple Indirect Cost Rates in a Proposal Budget

Recently Wayne State University received a new Indirect Cost Rate (IDC) Approval Agreement. This agreement provides for the use of multiple on-campus rates over the next several years. For proposal submission purposes, the new IDC rates will be applied by project period and calculated based on "number of months". Mechanically, this means that proposals being submitted could have multiple IDC rates being applied over the entire project period.

The following on campus IDC rates (and time period covered) are listed below:

10/01/13-09/30/14: 52%
10/01/14-09/30/15: 52.5%
10/01/15-09/30/16: 53%
10/01/16-09/30/18: 54% (yes this rate covers 2 years).

There is no change for the off-campus rate which is still 26%. Attached (for your information) is a copy of WSU's current rate agreement which also includes updated fringe benefit rates as well. The Research Office will continue to work on with you on sponsor budgets and will take the above into consideration when preparing those budgets. [This link] will also provide additional information regarding this matter. Below is the new rate agreement.

If there are any questions/comments, please do not hesitate to contact the Research Office.
COLLEGES AND UNIVERSITIES RATE AGREEMENT

EIN: 1386028429A1
DATE: 05/14/2014
ORGANIZATION:
FILING REF.: The preceding
Wayne State University
agreement was dated
5700 Cass, Suite 4900 AAB
08/23/2013
Detroit, MI 48202

The rates approved in this agreement are for use on grants, contracts and other
agreements with the Federal Government, subject to the conditions in Section III.

SECTION I: INDIRECT COST RATES

<table>
<thead>
<tr>
<th>RATE TYPES</th>
<th>FIXED</th>
<th>FINAL</th>
<th>PROV. (PROVISIONAL)</th>
<th>PRED. (PREDETERMINED)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EFFECTIVE PERIOD</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TYPE</td>
<td>FROM</td>
<td>TO</td>
<td>RATE(%) LOCATION</td>
<td>APPLICABLE TO</td>
</tr>
<tr>
<td>PRED.</td>
<td>10/01/2013</td>
<td>09/30/2014</td>
<td>52.00 On Campus</td>
<td>Organized Research</td>
</tr>
<tr>
<td>PRED.</td>
<td>10/01/2014</td>
<td>09/30/2015</td>
<td>52.50 On Campus</td>
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<td>PRED.</td>
<td>10/01/2015</td>
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<td>PRED.</td>
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<tr>
<td>PRED.</td>
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<tr>
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<td>37.00 On Campus</td>
<td>Other Sponsored Activities</td>
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<td>10/01/2013</td>
<td>09/30/2018</td>
<td>26.00 Off Campus</td>
<td>All Programs</td>
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<tr>
<td>PROV.</td>
<td>10/01/2018</td>
<td>09/30/2020</td>
<td>26.00 Off Campus</td>
<td>Use same rates and conditions as those cited for fiscal year ending September 30, 2018.</td>
</tr>
</tbody>
</table>

*BASE
Modified total direct costs, consisting of all salaries and wages, fringe benefits, materials, supplies, services, travel and subgrants and subcontracts up to the first $25,000 of each subgrant or subcontract (regardless of the period covered by the subgrant or subcontract). Modified total direct costs shall exclude equipment, capital expenditures, charges for patient care, student tuition remission, rental costs of off-site facilities, scholarships, and fellowships as well as the portion of each subgrant and subcontract in excess of $25,000.
**SECTION I: FRINGE BENEFIT RATES**

<table>
<thead>
<tr>
<th>TYPE</th>
<th>FROM</th>
<th>TO</th>
<th>RATE(%)</th>
<th>LOCATION</th>
<th>APPLICABLE TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIXED</td>
<td>10/1/2013</td>
<td>9/30/2014</td>
<td>40.60</td>
<td>All</td>
<td>Clerical Staff</td>
</tr>
<tr>
<td>FIXED</td>
<td>10/1/2013</td>
<td>9/30/2014</td>
<td>26.80</td>
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<td>Fac/Prof/Admin</td>
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<td>9/30/2014</td>
<td>9.00</td>
<td>All</td>
<td>P/T Faculty</td>
</tr>
<tr>
<td>FIXED</td>
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<td>9/30/2014</td>
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<td>Technicians</td>
</tr>
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<td>9/30/2014</td>
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<td>All</td>
<td>P/T Hourly</td>
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<td>FIXED</td>
<td>10/1/2013</td>
<td>9/30/2014</td>
<td>14.70</td>
<td>All</td>
<td>Graduate Students</td>
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</tr>
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<td>9/30/2015</td>
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<td>All</td>
<td>Fac/Prof/Admin</td>
</tr>
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<td>FIXED</td>
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<td>9/30/2015</td>
<td>8.40</td>
<td>All</td>
<td>P/T Faculty</td>
</tr>
<tr>
<td>FIXED</td>
<td>10/1/2014</td>
<td>9/30/2015</td>
<td>10.70</td>
<td>All</td>
<td>Technicians</td>
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<tr>
<td>FIXED</td>
<td>10/1/2014</td>
<td>9/30/2015</td>
<td>2.20</td>
<td>All</td>
<td>P/T Hourly</td>
</tr>
<tr>
<td>FIXED</td>
<td>10/1/2014</td>
<td>9/30/2015</td>
<td>12.50</td>
<td>All</td>
<td>Graduate Students</td>
</tr>
<tr>
<td>PROV.</td>
<td>10/1/2015</td>
<td>9/30/2017</td>
<td></td>
<td></td>
<td>Use same rates and conditions as those cited for fiscal year ending September 30, 2015.</td>
</tr>
</tbody>
</table>

**DESCRIPTION OF FRINGE BENEFITS RATE BASE:**
Salaries and wages.
SECTION II: SPECIAL REMARKS

TREATMENT OF FRINGE BENEFITS:

The fringe benefits are charged using the rate(s) listed in the Fringe Benefits Section of this Agreement. The fringe benefits included in the rate(s) are listed below.

TREATMENT OF PAID ABSENCES

Vacation, holiday, sick leave pay and other paid absences are included in salaries and wages and are claimed on grants, contracts and other agreements as part of the normal cost for salaries and wages. Separate claims are not made for the cost of these paid absences.

OFF-CAMPUS DEFINITION: For all activities performed in facilities not owned by the institution and to which rent is directly allocated to the project(s) the off-campus rate will apply. Grants or contracts will not be subject to more than one F&A cost rate. If more than 50% of a project is performed off-campus, the off-campus rate will apply to the entire project.

Equipment Definition - Equipment means an article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost of $5,000 or more per unit.

FRINGE BENEFITS:

FICA  
Retirement  
Disability Insurance  
Worker's Compensation  
Life Insurance  
Unemployment Insurance  
Health Insurance  
Employee Tuition Remission  
Dental Insurance  

Your next indirect cost proposal based on actual costs for the fiscal year ending 09/30/17 is due in our office by 03/31/18. Your next fringe benefit proposal based on actual costs for the fiscal year ending 09/30/14 is due in our office by 03/31/15.
ORGANIZATION: Wayne State University
AGREEMENT DATE: 5/14/2014

SECTION III: GENERAL

A. LIMITATIONS:
The rates in this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract or other agreement only to the extent that funds are available. Acceptance of the rates is subject to the following conditions: (1) Only costs incurred by the organization were included in its facilities and administrative cost pools as finally accepted; such costs are legal obligations of the organization and are allowable under the governing cost principles; (2) The same costs that have been treated as facilities and administrative costs are not claimed as direct costs; (3) Similar types of costs have been accorded consistent accounting treatment; and (4) The information provided by the organization which was used to establish the rates is not later found to be materially incomplete or inaccurate by the Federal Government. In such situations the rate(s) would be subject to renegotiation at the discretion of the Federal Government.

B. ACCOUNTING CHANGES:
This Agreement is based on the accounting system purported by the organization to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this Agreement require prior approval of the authorized representative of the cognizant agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from facilities and administrative to direct. Failure to obtain approval may result in cost disallowances.

C. FIXED RATES:
If a fixed rate is in this Agreement, it is based on an estimate of the costs for the period covered by the rate. When the actual costs for this period are determined, an adjustment will be made to a rate of a future year(s) to compensate for the difference between the costs used to establish the fixed rate and actual costs.

D. USE BY OTHER FEDERAL AGENCIES:
The rates in this Agreement were approved in accordance with the authority in Office of Management and Budget Circular A-21, and should be applied to grants, contracts and other agreements covered by this Circular, subject to any limitations in A above. The organization may provide copies of the Agreement to other Federal Agencies to give them early notification of the Agreement.

E. OTHER:
If any Federal contract, grant or other agreement is reimbursing facilities and administrative costs by a means other than the approved rate(s) in this Agreement, the organization should (1) credit such costs to the affected programs, and (2) apply the approved rate(s) to the appropriate base to identify the proper amount of facilities and administrative costs allocable to these programs.

BY THE INSTITUTION:

Wayne State University

(INSTITUTION)

[Signature]

(NAME) James D. Barret, Controller

(TITLE) AVP - Fiscal Operations Wayne State University

(DATE) 6-3-14

ON BEHALF OF THE FEDERAL GOVERNMENT:

DEPARTMENT OF HEALTH AND HUMAN SERVICES

(AGENCY)

[Signature]

(SIGNATURE)

(NAME) Arif Karim

(TITLE) Director, Cost Allocation Services

(DATE) 5/14/2014

(REPRESENTATIVE)

Narendra Gandhi

(Telephone) (214) 767-3261