**Location:** Engineering Development Center (EDC) Room 1524
VIRTUAL THIS FALL!

**Contacts:**
Cedric Brooks - email: AX1008@wayne.edu - Phone: (313) 577-8336
Kyrsten Rue – email: krue@wayne.edu phone: (313)577-4117

**Appointments:**
To make an appointment sign in to your Handshake account and click on the “Appointments” tab on the left hand side.

: [https://wayne-engineering.joinhandshake.com/login](https://wayne-engineering.joinhandshake.com/login)

**Online:**
ECRC Homepage: [http://engineering.wayne.edu/career/](http://engineering.wayne.edu/career/)
Like us on Facebook: [www.facebook.com/wayne.ECRC](http://www.facebook.com/wayne.ECRC)
The ECRC is here to help Engineering & Computer Science students with job related needs.

Some ECRC Services Include:

- Resume Building
- Interview Preparation
- Internship, Co-Op Opportunities
- Job Opportunities
- Employer Information Sessions
- Career Fairs
- Professional Networking Events
- Mock Interviews
- Industry Referrals
- LinkedIn, Social Networking
- Professional Workshops
- Alumni Connections
- Industry Tours
- Career Counseling
ECRC hosts many events throughout the academic year, many in conjunction with the WSU Career Services office and the Graduate School. These events are designed to prepare and inform COE students on career and industry trends.  

**VIRTUAL FALL 2020**

✓ **Professional Workshops** [examples: Creating a LinkedIn account; How to market yourself in the U.S.; Creating a 30 second elevator pitch; Navigating a Career Fair]

✓ **Employer Information Sessions** [throughout the year]

✓ **Engineering Career Fairs** [Fall, Winter plus others in collaboration with industry organizations]

✓ **Industry Tours** [**if possible; could be virtual; throughout the year]

✓ **Alumni Events** [networking with recent alumni; learning from alumni leaders]

✓ **Mock Interviews** [throughout the year]

✓ **On-campus Job Interviews** [throughout the year]

and many more!
When you REGISTER/RSVP for an event (any event!), you are expected to come!

Upcoming Career Fair:
October 2 – Fall College of Engineering & Computer Science Career Fair

Career Fair Prep Events:
- Workshops: Navigating a Career Fair, Rock your LinkedIn Profile, Handshake Review, Resume Workshop, Interviewing (multiple dates) (visit Handshake for full list of events)
Who Hires WSU Engineers?
Who Hires WSU Engineers?
Handshake is an online tool designed to help students find internships and jobs related to their program of study and desire career path. Employers can search your profile and post jobs & internships.

To get started on Handshake:
1.) Visit: https://wayne.joinhandshake.com/
2.) Login using your access id.
3.) Begin creating your profile and searching for jobs!

Seek out employers, Follow Employers, Search for jobs/internships, See current job postings, find contacts, view career related events, register for events, and post your resume for employers to find you.

Need help with Handshake? Visit: https://www.joinhandshake.com/students/
https://wayne.joinhandshake.com/

1) Click on blue ‘Wayne State University Sign On’ box
https://wayne.joinhandshake.com/

2) Enter your WSU Access ID (example: ft1186) and password
**Interested in serving on our Student Career Advisory Board? Email: cedric.brooks@wayne.edu or krue@wayne.edu for an application!**

### ECRC Online Resources:
- Resume/Cover Letter Templates
- Interview Tips
- Information on current industry trends
- Job boards to find internships and jobs
- Upcoming events and workshops
- Specific resources for international students

[http://engineering.wayne.edu/career/students/resources.php](http://engineering.wayne.edu/career/students/resources.php)

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#### ENGINEERING CAREER RESOURCE CENTER

<table>
<thead>
<tr>
<th>Students and alumni</th>
<th>Helpful resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finding a job or internship</td>
<td>We offer a variety of career resources for students and alumni. Our career resources are intended to aid students in their job search and career building.</td>
</tr>
<tr>
<td>Co-ops</td>
<td><strong>Workshops:</strong></td>
</tr>
</tbody>
</table>
| Workshops and events | - Career Fair Prep Sessions
| Helpful resources | - Pre-Career Fair Events and Workshops |
| International students | Resources: |
| Schedule an appointment | - Interview Tips PPT
| Handshake | - Building a LinkedIn Tips PPT
| Report employment | - Career Prep Checklist
| Career prep checklist | - Resume Template w/ Tips
| Employers | - Resume Template |
| Find a job | - Resume Workshop PPT
|                     | - Job Search Log |
|                     | - Job Search Techniques PPT |

**Job search links:**
Engineering Career Resource Center
• Peer Career Advisor

Academic Employment Options
• Student Assistants
• Research Assistants
• Work Authorizations - verify with OISS
  http://oiss.wayne.edu/

• Social Security Number Information:
  http://www.ssa.gov/pubs/10181.html

• Tax Treaty with the US – call the WSU Payroll office
  (313) 577-2138

ALWAYS CHECK WITH WSU OISS TO GET THE LATEST VERSION OF THE CPT/OPT DATES & RULES.
All new hire paperwork and approvals must be completed prior to starting work.
1. Log onto Handshake and begin filling in your profile and upload your resume. ([https://wayne-engineering.joinhandshake.com/login](https://wayne-engineering.joinhandshake.com/login))

2. Like the ECRC Facebook page for updates and job postings. ([www.facebook.com/wayne.ECRC](http://www.facebook.com/wayne.ECRC))

3. Familiarize yourself w/ the ECRC homepage. ([http://engineering.wayne.edu/career/](http://engineering.wayne.edu/career/))

4. Update your resume! If you don’t have one yet, now is the time to create one. If you need assistance, contact the ECRC for assistance.