

Graduate Director or PI			
First name	<input type="text" value="C [REDACTED]"/>	Access ID	<input type="text" value="C [REDACTED]"/>
Last name	<input type="text" value="[REDACTED]"/>	Access ID email	<input type="text" value="C [REDACTED]@wayne.edu"/>
Has the student's request for travel support been approved? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Amount Approved by School, College, Department, or PI		<input type="text" value="\$ 300.00"/>	
<small>(Must be at least an equal match to amount requested from Graduate School)</small>			
Describe how this presentation will benefit the student's degree completion and/or professionalization.			
<input type="text" value="IEEE Power and Energy Society General Meeting is the largest professional conference in the field of power and energy engineering worldwide. Sharaf's work was selected as one of the best papers for the conference, which is a great honor and very competitive."/>			
Comments			
<input type="text"/>			

Graduate School					
Submission approved?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Approved amount	<input type="text" value="\$ 152.50"/>	Date	<input type="text" value="08/09/2024"/>
Graduate School Comments					
Graduate School Upload					
<input type="text"/>					

Student Signature	<input type="text" value="Electronically signed by [REDACTED]"/>
Graduate Director or PI Signature	<input type="text" value="Electronically signed by [REDACTED]"/>
Graduate School Signature	<input type="text" value="Electronically signed by [REDACTED]"/>

This is a sample of a completed Graduate Student Travel Application

Link for form: https://waynestateprod-my.sharepoint.com/:b/g/person/gm6902_wayne_edu/Edi-hjBToZdFiFTGyvalW2sBXXHkFKBofzAglgQuEPnTQ?e=qlNHv7



Graduate Student Travel Form

First Name: John

Last Name: Doe

Access ID: AB1234

Engineering Discipline: BME

I am a Full-Time Master's or PhD student (yes / no):

Faculty Advisor Name: Dr. Your Advisor

Name and Dates of Conference: IEEE Conference, Oct. 1 - 4, 2024

Location of Conference: Memphis, TN

Are you a presenter at the Conference? (yes / no): Yes

Did you apply for funding from the Graduate School?* (yes / no): yes

*It is required that you also apply for funding from the Graduate School.

How much funding did you receive from the Graduate School? \$800.00

Is your Home Department providing funding? (yes / no): yes

If so, how much funding is being provided from your Department Chair? \$200.00

Department Index being used? 123456

How much funding is being provided from your P.I.? \$200.00

P.I. Index being used: 78910

The below section to be filled out by Graduate Travel Coordinator, Beth Charnock

The College of Engineering is providing the total award amount:

The student's Home Department (Chair & P.I.) is providing a total amount:

The Graduate School total award amount:

The total travel award for the student is:

Signature of Student Traveler:

Signature of Faculty Advisor/P.I.:

Signature of Department Chair:

For Graduate Travel Coordinator only!

Approval from Associate Dean for Research & Graduate Studies: