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Graduate Student Travel Form

First Name:	John
Last Name:	Doe
Access ID:	AB1234

Engineering Discipline: BME .

I am a Full-Time Master's or PhD student (yes / no): 🗸

Faculty Advisor Name: Dr. Your Advisor

Name and Dates of Conference: IEEE Conference, Oct. 1 - 4, 2024

Location of Conference: Memphis, TN

Are you a presenter at the Conference? (yes / no): Yes

Did you apply for funding from the Graduate School?* (yes / no): yes

"It is required that you also apply for funding from the Graduate School.

How much funding did you receive from the Graduate School? \$800.00

Is your Home Department providing funding? (yes / no): yes

If so, how much funding is being provided from your Department Chair? \$200.00

Department Index being used? 123456

How much funding is being provided from your P.I.? \$200.00

P.I. Index being used: 78910

The below section to be filled out by Graduate Travel Coordinator, Beth Charnock

The College of Engineering is providing the total award amount:

The student's Home Department (Chair & P.I.) is providing a total amount:

The Graduate School total award amount:

The total travel award for the student is:

Signature of Student Traveler:
Signature of Faculty Advisor/P.I: our Advisor or PI sign

Signature of Department Chair: Pepartment Chair signs here

For Graduate Travel Coordinator only!

Approval from Associate Dean for Research & Graduate Studies:

